



銘傳大學

亞洲第一所美國認證大學

MING CHUAN UNIVERSITY
The First U.S.-Accredited University in Asia

Entry Procedures for International
Non-Degree-Seeking (Exchange/
Visiting) Students

Spring 2024

Study in Taiwan

Ming Chuan University



Taipei Campus 台北校區

學士學位/Bachelor's Degree=B
 碩士學位/Master's Degree=M
 博士學位/PhD Degree=D



Red : Programs taught in English
 紅色部份為提供英語授課課程之系、所

Management School 管理學院

系所	Department or Graduate School	B	M	D
國際企業學系、所	International Business	✓	✓	
企業管理學系、所	Business Administration	✓	✓	✓
財務金融學系、所	Finance	✓	✓	
會計學系、所	Accounting	✓	✓	
風險管理與保險學系、所	Risk Management and Insurance	✓	✓	



Communication School 傳播學院

系所	Department or Graduate School	B	M	D
廣播電視學系	Radio and TV	✓		
新聞學系	Journalism	✓		
廣告策略行銷學系	Advertising and Strategic Marketing	✓		
新媒體暨傳播管理學系、所	New Media and Communication Administration	✓	✓	

Law School 法律學院

系所	Department or Graduate School	B	M	D
法律系、所	Law	✓	✓	
財金法律學系	Financial Law	✓		

International College 國際學院

系所	Department or Graduate School	B	M	D
國際企業與貿易學位學程	International Business and Trade	✓		
新聞與大眾傳播學位學程	Journalism and Mass Communication	✓		
時尚創意管理學位學程	Fashion and Innovation Management	✓		
國際事務碩士學位學程	International Affairs			✓



Taoyuan Campus 桃園校區



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International College 國際學院



系所	Department or Graduate School	B	M	D
資訊科技應用學位學程	Applied Computing	✓		
旅遊及觀光學位學程	Travel and Tourism	✓		
國際事務與外交學位學程	International Affairs and Diplomacy	✓		

Health Technology School 健康科技學院

系所	Department or Graduate School	B	M	D
生物科技學系、所	Biotechnology	✓	✓	
醫療資訊與管理學系、所	Healthcare Information and Management	✓	✓	
生物醫學工程學系	Biomedical Engineering	✓		

Education and Applied Languages School 教育暨應用語文學院

系所	Department or Graduate School	B	M	D
教育研究所	Education			✓
應用中國文學系、所	Applied Chinese	✓	✓	✓
應用英語學系、所	Applied English	✓	✓	
華語文教學系	Teaching Chinese as a Second Language	✓		
應用日語學系、所	Applied Japanese	✓	✓	

Information Technology School 資訊學院

系所	Department or Graduate School	B	M	D
資訊管理學系、所	Information Management	✓	✓	
資訊傳播工程學系、所	Computer and Communication Engineering	✓	✓	
資訊工程學系、所	Computer Science and Information Engineering	✓	✓	
電腦與通訊工程學系、所	Information and Telecommunication Engineering	✓	✓	
電子工程學系、所	Electronic Engineering	✓	✓	

Tourism School 觀光學院

系所	Department or Graduate School	B	M	D
觀光事業學系、所	Tourism	✓	✓	
休閒遊憩管理學系	Leisure and Recreation Administration	✓		
餐旅管理學系	Hospitality Management	✓		

Social Science School 社會科學院

系所	Department or Graduate School	B	M	D
公共事務學系、所	Public Affairs	✓	✓	
諮商與工商心理學系、所	Counseling and Industrial/Organizational Psychology	✓	✓	
犯罪防治學系、所	Criminal Justice	✓	✓	

Design School 設計學院

系所	Department or Graduate School	B	M	D
商業設計學系、所	Commercial Design	✓	✓	
商品設計學系、所	Product Design	✓	✓	
建築學系、所	Architecture	✓	✓	
都市規劃與防災學系、所	Urban Planning and Disaster Management	✓	✓	
數位媒體設計學系、所	Digital Media Design	✓	✓	

Financial Technology 金融科技學院

系所	Department or Graduate School	B	M	D
經濟與金融學系、所	Economics and Finance	✓	✓	
應用統計與資料科學學系、所	Applied Statistics and Information Science	✓	✓	





▶ Please feel free to raise hand/ question.
PPT and Zoom recording will be provided.

Entry Procedures to Taiwan

Q. Is the quarantine required when entering Taiwan?

NO.

Q. Should I get vaccinated for COVID / Do I need COVID vaccination proof when entering Taiwan?

NO.

Q. Can I get vaccinated in Taiwan?

Please prepare a proof of COVID vaccination from your home country. After entering Taiwan, students can register at a local health center nearby for vaccination shots.

Q. What if I am tested positive with COVID when studying in MCU, Taiwan?

If showing symptoms of fever or respiratory symptoms, please take your personal medication to ease symptoms, inform MCU and stay in the dormitory. Please do wear a mask when going out. You can seek further treatment in a nearby hospital. Medical bills shall be paid by yourself. So please prepare your own insurance from home. Or, you can pay to join the insurance policy available at MCU for a cost of NT\$3,375 per semester. Details will be provided at the New Student Workshop organized physically on campus.



- ▶ Please feel free to raise hand/ question.
PPT and Zoom recording will be provided.



Entry Procedures to Taiwan

Q. School starts on February 19th Monday. If I am not be able to attend the class on campus, does the school have online classes?

Please arrive in Taiwan on February 15th if you wish to use airport pickup service.

All students must attend New Student Workshop & complete registration physically at MCU campuses on February 16th, 2024.

All classes will be conducted physically on campus, starting from February 19th, 2024.

Do NOT delay your entry to Taiwan because of your personal reasons.

Q. If I arrive in Taiwan earlier, e.g. early ~ mid February, can I move into the dormitory?

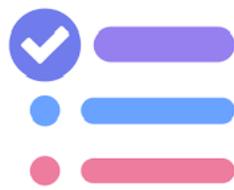
It would be possible. Please contact Ivy (ivy@mail.mcu.edu.tw).

MCU Dormitory Move-in Date: February 15th, 2024

Dormitory rooms are allocated by the university. All students should sign school dormitory agreements and comply with the regulations. More details are available in this Student Handbook. School dormitory requires cash deposit for keys (NT\$1,000~NT\$2,000) when check-in. Students need to prepare personal bedding set, or purchase personal bedding set at the private vendors off campus.



Checklist



- Book your flight to Taiwan, arriving on February 15th for airport pickup service
- Make sure you prepare a copy of your insurance policy (in English version) **including medical coverage for your entire stay in Taiwan** ▶ bring the hard copy with you to Taiwan
- Make sure your parent/ guardian sign on the Authorization for Emergency Medical Treatment form (see the Student Handbook) ▶ bring the hard copy with you to Taiwan
- Letter of Acceptance issued by MCU (▶ *Please bring this original Letter of Acceptance to MCU in the beginning of the new semester. The Letter is required when applying to extend your visa after arriving in Taiwan!*)
- Email the result report (in English version) of your chest x-ray to ivy@mail.mcu.edu.tw
- Email your MMR certificates to ivy@mail.mcu.edu.tw
- Make sure that your mobile phone and credit cards can be used for international travel and in Taiwan. You need to check with the telecom and credit card companies in your home country first.
- Bring your own electronic thermometer
- Bring personal medication, such as fever, headache, stomach ache, pain relievers, etc. You can take medicine if needed.
- Watch again entry preparation zoom recording to remind yourself what should be done
- Stay in touch with MCU/ Ms. Ivy <ivy@mail.mcu.edu.tw>





What **NOT** to do?

Please do **NOT**:

- Bring prohibited items when entering Taiwan (food from airplane, meat, fresh fruits, vegetables, marine products, plants and seeds, and etc.)
- Bring animals / pets
- Violate the regulations of Taiwan government
- Violate the regulations of Ming Chuan University
- Work in Taiwan **without a work permit**



▶ Please email-reply MCU Service Application Form to ivy if you wish to receive the original hard copy of the letter of acceptance for visa application procedure.



Taiwan Visa application

Now

- MCU issues the letter of acceptance to exchange/ visiting students.
- Students contact Taipei Representative Office overseas to apply for a visa.
 - ▶ [Please check the website of ROC Taiwan Embassy/ Taipei Representative Office near your place about visa application information and prepare the required materials.](#)

Visa type and duration is decided by the ROC Taiwan Embassy/ Taipei Representative Office.

- ▶ For students on 1-semester exchange study (less than 180 days), your visa type, **visitor** (in most cases) or **resident visa**, is decided by Taipei Office.
- ▶ For students on 1-year exchange study, please apply for **resident visa**. Additional medical examination documents may be required for the resident visa application. Please directly check with Taipei Representative Office near your place.





LANDING IN TAIWAN



Please stay in touch with MCU Ms. Ivy via LINE app
➡ ID: ivylin613



▶ When landing in Taiwan, LINE contact Ms. Ivy



Step by Step for international students

Arrival in TPE Airport (Taiwan Taoyuan International Airport)



When landing/ entering Taiwan

- Please wear masks on airplanes / during the entire journey, and fully charge your mobile phone. Eat well and use the toilet!
 - When existing the plane, airplane mode OFF and WIFI function ON!
 - Purchase a Taiwan mobile phone number/ SIM card at the telecom service provider at the airport. Please buy a sim card package valid for a longer period with unlimited data. You may use your credit card or pay NTD cash to buy the sim card.
 - ▶ Please remove the SIM card from your home country. Make sure your mobile phone has one Taiwan SIM card only to avoid any signal collision.
- LINE Students should stay in touch with Ms. Ivy and tell Ivy your Taiwan mobile number.**
- CDC (Centers for Disease Control) Inspection Station: temperature check
 - Personal & Carry-on Items Checkpoint
 - ▶ Pack lightly for one-day clothes and personal hygiene kit with hand luggage in case the check-in baggage does not arrive with your flight to Taiwan. It would be possible that check-in baggage is lost somewhere on transit flight.



▶ When landing in Taiwan, LINE contact Ms. Ivy

LINE

Step by Step for international students

Arrival in TPE Airport (Taiwan Taoyuan International Airport)



When landing/ entering Taiwan

- Foreign Currency Exchange (into NTD cash) (around NT\$30,000 / approx. US\$1,000, of course you can change more to NTD cash)
 - ▶ Please try to change to NTD cash in your home country/ airport first. Otherwise, you will expect waiting time can be longer for money exchange at Taiwan airport.
 - ▶ You can use credit cards to pay for expenses of living in Taiwan. After you report to MCU, you will be assisted to open a bank account in Taiwan.
- Immigration Checkpoint: show your Passport, Taiwan Visa, Arrival Card
 - ▶ You can obtain the arrival card on the plane from the flight attendants, or after landing at the airport. Please complete the arrival card and write down your Taiwan mobile number.
- Claim your baggage
- Stay in touch with MCU Ms. Ivy
- Find MCU Airport Pickup Team with “Ming Chuan University” sign at 11AM, 2PM and 6PM at the airport arrival hall on February 15th
 - ▶ If your flight is delayed and you miss 11AM or 2PM pick-up service, please wait at the airport until 6PM. MCU Pickup Team will come and look for you.
- Take transportation and Check in MCU Dormitory

LINE





Purchase a Taiwan mobile number (SIM card):

1、Please prepare the following:

Over 18 years old: **passport + boarding pass**

If you are under 18, please complete [declaration for applying a SIM card](#) and bring the guardian's passport copy with you to Taiwan.

2、Please purchase a SIM package valid for a longer period

For example, NT\$500 (including limited call, and unlimited data)

Exchange rate depends on the telecom service provider at the airport, payable in NT dollars, foreign currency, and/or credit cards.

3、Please make sure your mobile phone is compatible with Taiwanese telecom SIM card.

▶ Make sure that your mobile phone and credit cards can be used for international travel and in Taiwan. You need to check with the telecom and credit card companies in your home country first, especially if you are from Japan, US and Europe.

▶ On airplanes, please fully charge your mobile phone. When landing in Taiwan, please make sure that you change to Taiwan mobile sim card and remove the original sim card from your home country.



Personal & Carry-on Items Checkpoint:

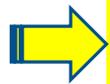


1. Passengers are **strictly restricted** from carrying the following products into Taiwan: Meat, fresh fruits and vegetables, marine products, plants and seeds, and etc. **Do NOT bring sandwich/food from airplane!**

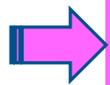
Garlic, hotdog, meat floss, sweet wrapped in leaves, vacuum packaged meat
Soil, sprouting seeds, mooncakes with meat filling, meat buns and sauce...

Bread/ meals offered in flight may contain meat floss or hotdog

If bringing in more than 250 pieces of face masks, please declare to customs first to avoid penalty.



You can bring masks from home. It's very convenient to buy masks in Taiwan, 50 pieces for NT\$300 approx.



Please bring electronic thermometer, and some personal medication, such as fever, headache, stomach ache, pain relievers, etc. You can take medicine if needed.

2. Prohibited items must be disposed of.

Violator, having concealed prohibited items, is subjected to **a heavy fine or deportation.**





Foreign Currency Exchange (in airport control area):

1、Foreign currency exchange machine/ ATM may not have enough cash

Please prepare some **cash** from home (around NT\$30,000 / approx. US\$1,000).

Accept Cash (USD, EUR, JPY, PHP, IDR, VND...) for currency exchange in airport control area (floating rate published by the central bank on a daily basis)

▶ Please try to change to **NTD cash** (around NT\$30,000 / approx. US\$1,000) in your home country/ airport first. Otherwise, you will expect waiting time can be longer for money exchange at the Taiwan airport.

2、Additional handling charge for old-design US dollar notes; do not accept 200 & 500 Euro notes; do not accept soiled or mutilated currency notes

According to the Bank of Taiwan, the followings are old-design US dollar notes:

Notes issued before 1996 (small faces), 1996 Letter A, 1999 Letter B, 2001 Letter C, 2003 Letter D, 2003 A-Letter F 100 dollar note, 2006 Letter H, 2006 A-Letter K 100 dollar note

Old-design US dollar notes less than \$100



Immigration Checkpoint:

Please present the following documents:

1 、 Passport

2 、 Visa

3 、 Arrival Card

(you can obtain the arrival card on the plane from the flight attendants, or after landing in TPE Airport. Please complete the arrival card and write down your Taiwan mobile number.)

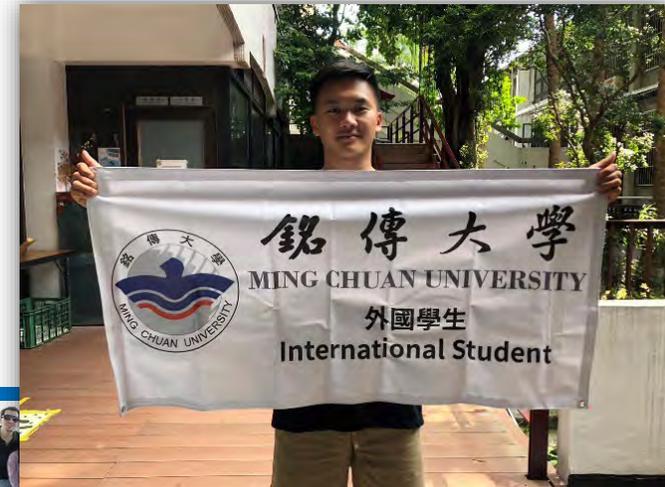


▶ LINE contact Ms. Ivy if you have trouble finding MCU Pickup Team



MCU Airport Pickup Service: February 15th (Thursday), 2024

- 1、Please make sure to arrange your flight landing in **Taiwan Taoyuan International Airport (airport code: TPE)**, where the airport pickup service is provided.
- 2、Airport pick-up service fee is **NT\$300 payable in cash only**. Please pay directly to MCU pickup team.
- 3、You should purchase a plane ticket with an arrival time of 9:30AM or earlier for 11AM pick-up service; with an arrival time of 12:30PM or earlier for 2PM pick-up service; with an arrival time of 4:30PM or earlier for 6PM pick-up service. **So you have at least 1.5 hours to go through the customs, claim the baggage and come out to the arrival hall.**
- 4、Meeting place: Airport Arrival Hall, find MCU Pickup Team with “Ming Chuan University” sign at 11AM, 2PM and 6PM. If your flight is delayed and you miss 11AM or 2PM pick-up service, please wait at the airport until 6PM. MCU Pickup Team will come and look for you.



Taipei Off-Campus Dorm

★ *Cooking is not allowed*

3~5 person room

★ *Meal plan is not provided*

NT\$21,600~19,600/ per person/ per semester (≒ US\$778~706)

The charge for electricity and air conditioning is **NOT** included, which should be equally shared by roommates.



★ *private toilet/ shower/ mini-fridge in each room*



MCU Taoyuan Off-campus DeMing Dormitory



Male & Female students ▶ MCU Off-campus dormitory address:

Taoyuan De Ming Dormitory (Supervisor: Mr. Luo)
No.83, Lane 77, De Ming Rd., Gui Shan District, Taoyuan City

桃園市龜山區德明路77巷83號

Please understand that the university reserve the right to assign students to available room in the dormitory, 3 persons in a room.

Students cannot choose roommates and will find out the room type and roommates only when moving in.

You can pay for the dorm fees (in NTD cash only) after coming to the campus. Please pick up the payment form from the international office.

- **Self check-in: please find dorm supervisor at the lobby when you arrive (between 9am~5pm)**

- **Students can buy bedding sets at private vendor outside.**



Taoyuan Off-Campus Dorm

★ *Cooking is not allowed*

3 person room

★ *Meal plan is not provided*

NT\$16,000/ per person/ per semester (≒ US\$577)

The charge for electricity and air conditioning is **NOT** included, which should be equally shared by roommates.





MCU Off-campus Student Dormitory Frequently Asked Questions



Q. When should I pay for dormitory fees?

You can pay for the dorm fees (in NTD cash only) after coming to the campus. Please pick up the payment form from the international office.

Q. Does the dorm fees include electricity?

The fees for water and internet connection is included. The charge for electricity and air conditioning is **NOT** included, which should be equally shared by roommates, using prepaid card.

Q. Any dormitory deposit when moving in?

Dormitory deposit is required on the date of moving in, including cleaning deposit of NT\$1,000; card and key deposit of NT\$1,000, a total of NT\$2,000 (subject to change).

If residents move out the dormitory in the middle of the semester, their dormitory deposit will be retained. Some part of the dormitory deposit will be retained in accordance with the actual situation of damage or loss in the room.

Q. Internet connection?

Students should prepare own cable line for internet connection in off-campus school dormitories.

No WIFI service in the dormitory building.

WIFI is available at MCU university campuses. Students can use ID Number and password to log in.





MCU Off-campus Student Dormitory Frequently Asked Questions



Q. Dormitory curfew?

Dormitory curfew is from 23:00 to 06:00 and roll will be called at 23:00 every night. For dormitory residents' safety, residents shall not enter or exit the dormitory from 23:00 to 4:00 in the morning. Those residents who need to go out the dormitory for urgent or special reason must inform Dormitory Superintendent.

Q. Can I live outside on the weekends?

It would be possible. Please make the request/ sign off with the Dormitory Superintendent.

Q. During school summer/ winter vacation, can I stay at the dorm?

Please talk to the Dormitory Superintendent directly. Additional daily fees will be charged.

Q. Can I know/ choose my room mates before moving in?

Students cannot choose room mates and will find out the room type and roommates only when moving in.

Q. Can I bring visitors/ friends to my dorm room?

Inviting guests to stay overnight or meeting with non-residents in one's room is strictly prohibited, especially guests of the opposite sex are prohibited from entering the dormitory.





MCU Off-campus Student Dormitory Frequently Asked Questions



Q. Do I have to prepare my own bedding set?

Yes. Students can buy bedding sets at the private vendor outside. The price may range between NT\$1,000~NT\$2,000 (subject to change).

Bedding set reservation service will be offered to students who check in the dorm during late evening hours. Please contact ivy if you need this service.

Q. Any hair dryer and electric kettle in each dorm room? Any microwave oven?

No. Cooking is not allowed in the dormitory.

The dorm room may be equipped with a mini refrigerator for storing food. Drinking fountain is provided at each floor level for public use. Students usually eat at cafeterias on campus or go off-campus. It is relatively convenient and inexpensive finding food around the campuses. Daily (three) meals costs around NT\$300~NT\$500.

Q. Laundry room in the dormitory? How about the fee?

Yes. The fee is approx. NT\$30 each time for laundry and NT\$10 for drying (subject to change).

Q. Can I use a rice cooker in the dorm room?

No. Illegal, dangerous, unsanitary or disruptive things, such as: TV, video games, electric irons, electric cookers, induction cookers, electric radiators, cooking equipment and so on are not permitted in the dormitory.



Student Buddy Program



MCU Buddy Dormitory Survival Tour

Date: February 15th Thursday

Time: 6pm~8pm

Activity: dinner, shopping for daily necessities, how to get to MCU campus (direction/ transportation)

How to join: show up on time at the meeting location

Fee: dinner and personal expenses paid by yourself

Taipei

Meeting Location: 6pm at MCU Off-campus JiXian Dorm Lobby

Taoyuan

Meeting Location: 6pm at MCU Off-campus DeMing Dorm Lobby





Taoyuan campus

MCU Orientation Program (organized physically on site)

**February
16th
(Friday)
9:00am**

MCU New Student Workshop (9:00am~12:00pm)

Location: P102 room, Taoyuan campus (see campus map)

► **New student registration, VISA information, Introduction to MCU Student System, school regulations, campus environment, course information, etc.**

Things to Bring to the Workshop:

1. Passport
2. Authorization for Emergency Medical Treatment form (contact information and signatures need to be completed by parents/guardians) *See Appendix B in the Student Handbook.*
3. A Copy of Insurance Documents from Home

Students are required to attend workshop organized physically on campuses.

If a student misses the orientation, we will not provide any video recording or follow-up support but will provide him/her with documents with instructions. Student will need to complete the various procedures on his/her own. He/she is solely responsible for any disadvantages he/she suffers as a result of absence.



MCU Taoyuan Campus





Taipei campus

MCU Orientation Program (organized physically on site)

**February
16th
(Friday)
2:00pm**

MCU New Student Workshop (2pm~5pm)

Location: E301 Classroom, Taipei campus (see campus map)

► New student registration, VISA information, Introduction to MCU Student System, school regulations, campus environment, course information, etc.

Things to Bring to the Workshop:

1. Passport
2. Authorization for Emergency Medical Treatment form (contact information and signatures need to be completed by parents/guardians) *See Appendix B in the Student Handbook.*
3. A Copy of Insurance Documents from Home

Students are required to attend workshop organized physically on campuses.

If a student misses the orientation, we will not provide any video recording or follow-up support but will provide him/her with documents with instructions. Student will need to complete the various procedures on his/her own. He/she is solely responsible for any disadvantages he/she suffers as a result of absence.



- 1 電梯 Elevator
- 2 電梯 Elevator
- 3 電梯 Elevator
- 4 電梯 Elevator
- 5 電梯 Elevator

IC Office
6F, E bldg.

國際學院
International College

February 16th
E301 Classroom

SISS (Visa advice)
2F, D bldg.

國際學生顧問組
Visa extension

IEE Office
2F, A bldg.

國際教育交流處
Submit documents

Bursar's Office
3F, A bldg.

出納組
Pay for dormitory/
insurance fees

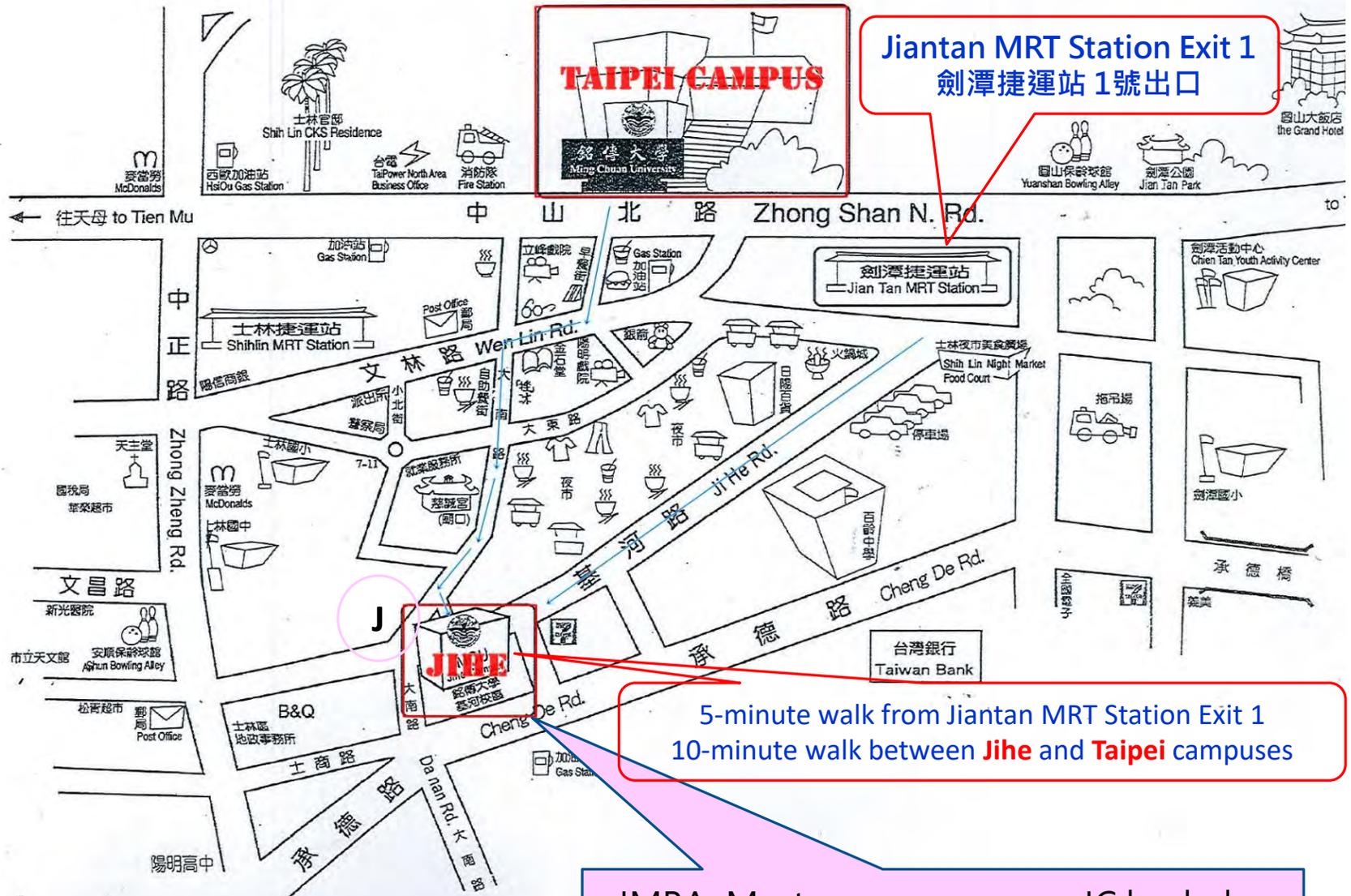
Find Classrooms in Buildings

- A** 行政大樓
Administration Building
- B** 法學大樓 & 會計大樓
School of Law Building &
Accounting building
- C** 餐廳
Restaurant
- D** 明道樓
Ming Dau Building
- E** 國企 & 財金大樓
International & Finance Building
- F** 企管 & 風保大樓
Business Administration &
Risk Management and Insurance Building
- G** 學生宿舍 & 學生活動中心
Student Dormitory &
Student Activities Center
- H** 傳播大樓
Communication Building
- I** 逸仙堂
Sun Yat Sen Auditorium
- VIP** 貴賓室國際會議廳
International VIP Conference Center
-  圖書館
Library
-  警衛室
Security office
-  現在位置
You Are Here

MCU Taipei Campus



MCU Taipei & Jihe Campus



Jiantan MRT Station Exit 1
劍潭捷運站 1號出口

5-minute walk from Jiantan MRT Station Exit 1
10-minute walk between Jihe and Taipei campuses

Find Classrooms in J Building

IMBA, Master courses, some IC bachelor courses are located in Jihe campus





MCU Orientation Program (organized physically on site)

Q. When can I select courses and how?

After arriving at MCU in the beginning of the new semester and completing the registration procedure, students can enroll, change, add or drop courses online through Student System.

For 2024 Spring semester, the course selection starts from February 19th 12:30 at noon until February 26th 12:30 at noon. User ID and Password will be provided at the New Student Workshop on campus in February.

Q. Can I mix courses from different majors?

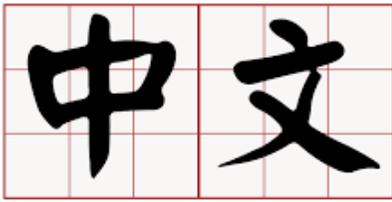
Yes, You can mix courses from different year levels/ majors/ programs/ campuses.

Please note that it may be difficult to get all the courses interested in because a limited number of seats are available for popular classes, especially courses offered by English-taught International Business and Trade undergraduate program of the International College.

Students should be prepared to take courses offered by other English-taught majors, such as (@Taipei campus) Journalism and Mass Communication, Fashion and Innovation Management; (@Taoyuan campus) Travel and Tourism, Information Technology Management, International Affairs and Diplomacy, and Applied English Department.

If you are Master level student, please take courses with IMBA and Graduate School of International Affairs in MCU Jihe campus.





MSCC Contact: Mr. Jacky Chen
Email: mssc@mail.mcu.edu.tw
Tel: +886-(0)2-2882-4564 ext. 8210
Office Location: 3F, Taipei (Jihe) campus



Can I learn Mandarin at MCU?

MCU Mandarin Studies and Culture Center (MSCC) (<http://mssc.mcu.edu.tw/>) offers fee-paying Chinese language classes from beginner to advance.

→ Option A (**March 25th ~ April 3rd**): 15-hour per week x 6 weeks = 90 hours = NT\$13,500 → Fees payable at arrival in NT cash at MCU campus

→ Option B (**March 25th ~ June 14th**): 15-hour per week x 12 weeks = 180 hours = NT\$27,000 → Fees payable at arrival in NT cash at MCU campus

★ **Please take online test before February 14th**

Test in Tradition character 繁體中文

Or, Test in Simplified character 简体中文

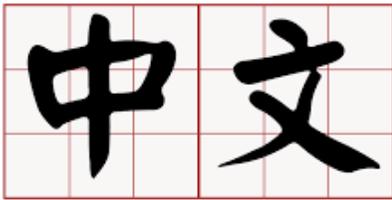
- After the test, you will receive contact from MSCC teacher, and will be assigned to the appropriate level/ class schedule.

Otherwise, you can take (free) 3 credit-awarded Mandarin courses under

➡ International College curriculum (**seats cannot be guaranteed**).

MSCC language classes are offered in Taipei/ Jihe campus.





Can I learn Mandarin at MCU?

- MCU Mandarin Studies and Culture Center (MSCC) offers fee-paying language class, which is not compulsory. Students can decide whether they wish to join to further enhance their Chinese proficiency.
- Language class is not a regular course, it is optional and it doesn't bear academic credits.
- Mandarin Center language classes usually take place 9:10am-12:00pm or 1:10pm-4:00pm every Monday ~ Friday morning or afternoon, in Taipei (Jihe) campus. Not available in Taoyuan campus.
- For example, if students would like to join the language classes every morning in Taipei (Jihe) campus, you cannot have schedule conflicts with regular courses. In other words, you should save the mornings free for the language classes. You can take regular undergraduate or graduate courses in the afternoons.
- To attend the MSCC language classes, you are required to join the placement test to decide your proficiency level. Please take online test before February 14th.
- **Can I join Mandarin classes between February 19th ~ March 22nd for 5 weeks?**
Yes, it is possible for students with intermediate level. Please email your request to Mr. Jacky Chen (mscc@mail.mcu.edu.tw).





How to Check Course Syllabus



Accounting

Management

Calculus

Psychology

Economics

Basic Mandarin

Human Evolution

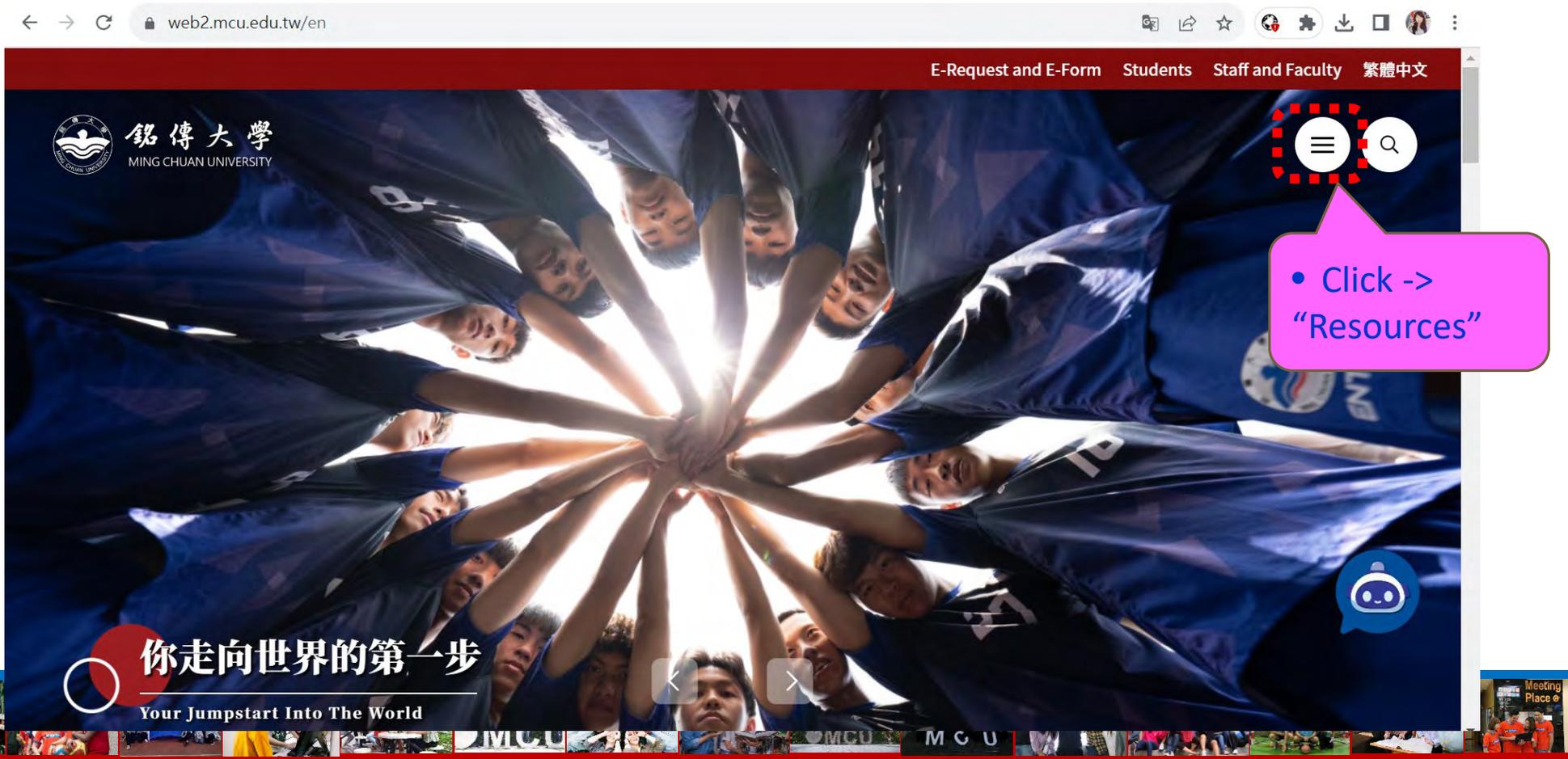
Statistics





Check Course Syllabus

1. Link to MCU Website: <https://web.mcu.edu.tw/en>



← → ↻ 🔒 web2.mcu.edu.tw/en

E-Request and E-Form Students Staff and Faculty 繁體中文

銘傳大學
MING CHUAN UNIVERSITY

你走向世界的第一步
Your Jumpstart Into The World

- Click -> "Resources"



Check Course Syllabus

3. Select “Department Code”

International College
English-taught
Department Code



BE A PART OF IC, AND SEE THE WORLD!

Course Outline & Syllabi Query

| 2023-24 Academic Year / 1st | 2022-23 Academic Year / 2nd | 21
| 2021-22 Academic Year / 1st | 2020-21 Academic Year / 2nd | 21

【2023-24 Academic Year 1st Semester】

Department Code	Department
00	General Education Center
02	Physical Education Office
	Information and Telecommunication Engineering

[Taipei campus]

[Click 11: Grad – IMBA \(Master\)](#)

[Click 27: Journalism & Mass Communication \(1st year~4th year\)](#)

[Click 57: Grad – International Business and Trade \(Master\)](#)

[Click 88: Fashion and Innovation Management \(1st year ~4th year classes\)](#)

[Click 90: Grad – International Affairs \(Master\)](#)

[Click 91: International Business and Trade \(1st year~4th year\)](#)

[Taoyuan campus]

[Click 48: Travel & Tourism \(1st year~4th year\)](#)

[Click 59: International Affairs and Diplomacy \(1st year~4th year\)](#)

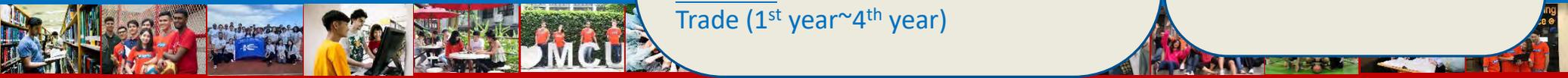
[Click 89: Information Technology Management \(1st year ~ 4th year classes\)](#)

[Taoyuan campus]

[Click 42: Department of Applied English \(1st year~4th year\)](#)

Provides a variety of English-instructed courses for international students

The rest are Regular Chinese-Taught Programs if your Chinese is really good!





Check Course Syllabus

4. For example: 91 – International Business and Trade Program

Course Outline & Syllabi Query

2023-24 Academic Year / 1st | 2022-23 Academic Year / 2nd | 2022-23 Academic Year / 1st | 2021-22 Academic Year / 2nd
2021-22 Academic Year / 1st | 2020-21 Academic Year / 2nd | 2020-21 Academic Year / 1st | 2019-20 Academic Year / 2nd

【2023-24 Academic Year 1st Semester】

Class Number	Course Number & Title	Instructor's Name	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91101	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91101	91113Economics I (E)	張可盈KOYIN CHANG	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91101	99405Management (E)	王昱勻Yu-Yun Wang	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91101	99759Basic Mandarin I (E)	王昱勻Yu-Yun Wang	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91101	99800Introduction of Artificial Intelligence I (E)	王昱勻Yu-Yun Wang	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91101	99991Physical Education I (E)	王昱勻Yu-Yun Wang	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	91113Economics I (E)	黃素琴HUANG, SHU-CHIN	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	91145Business Mathematics (E)	方健亦Jeremy Mandelkern	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	99759Basic Mandarin I (E)	王昱勻Yu-Yun Wang	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	99991Physical Education I (E)	王昱勻Yu-Yun Wang	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91102	91113Economics I (E)	黃素琴HUANG, SHU-CHIN	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91111	91145Business Mathematics (E)	方健亦Jeremy Mandelkern	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91151	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91152	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91153	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi
91201	91111Accounting I (E)	管家璿Tseng, Chia-Hsuan	Chinese Outline	English Outline	Chinese Syllabi	English Syllabi

•(E) means the course is instructed in English

Please be reminded without (E), the course is instructed in Mandarin Chinese.

Class Number
 91101: 1st year course
 91201: 2nd year course
 91301: 3rd year course
 91401: 4th year course





Check Course Syllabus

5. For example: 91 – International Business and Trade Program

• Taiwan Year 112 = 2023-2024
Academic Year

Course Plan/Proposal

Instructor's Name: CHEN HO
Year: 112 Semester: 1 (1-autumn term 2-spring term)
Class Number: 91202 Course Number: 99213
Course Name: Marketing Management (E)
Total credits: 3 Weekly classroom hours: 3
Department: 91International Business and Trade Program
Course type: 1 required
Semester: 1 (1-1st semester 2-2nd semester 3-Full academic year)

• 3 credits = 3
classroom hours x
18 weeks per
semester = 54
hours in total
• 3 credits = 6 ECTS

• Course Objective/
Outline/ Outcomes...

Course Objective	1. The introduction of marketing management 2. Marketing management cases analysis 3. Application of marketing tools (Product, price, promotion, place, and process)
Course Outline	1. Introduction: Marketing management 2. Marketing planning 3. Customer and consumer behavior 4. Marketing research 5. Marketing mix 6. Product 7. Price 8. Place 9. Promotions 10. Promotional mix 11. Physical evidence, people, and process 12. General Issues
Course Outcomes	1. Understand the basic concepts of marketing management 2. Identify key elements those underlie good marketing practices 3. Learn to utilize marketing tools to create values for customers and organizations
Department Education Goal	◎Helping students in developing expertise in business disciplines ◎Striving for excellence in learning and teaching ◎Helping students develop global views
Department Core Competency	◎Ability to understand basic international business and management knowledge 30% ◎Ability to work as a team player (interpersonal skills) 30% ◎Ability to analyze problem and case study 40%

Course Syllabus

Instructor's Name: CHEN HO
Year: 112 Semester: 1 (1-autumn term 2-spring term)
Class Number: 91202 Course Number: 99213

Course Name: Marketing Management (E)
Total credits: 3 Weekly classroom hours: 3
Department: 91International Business and Trade Program
Course type: 1 required
Semester: 1 (1-1st semester 2-2nd semester 3-Full academic year)

• (E) means the course is instructed in English

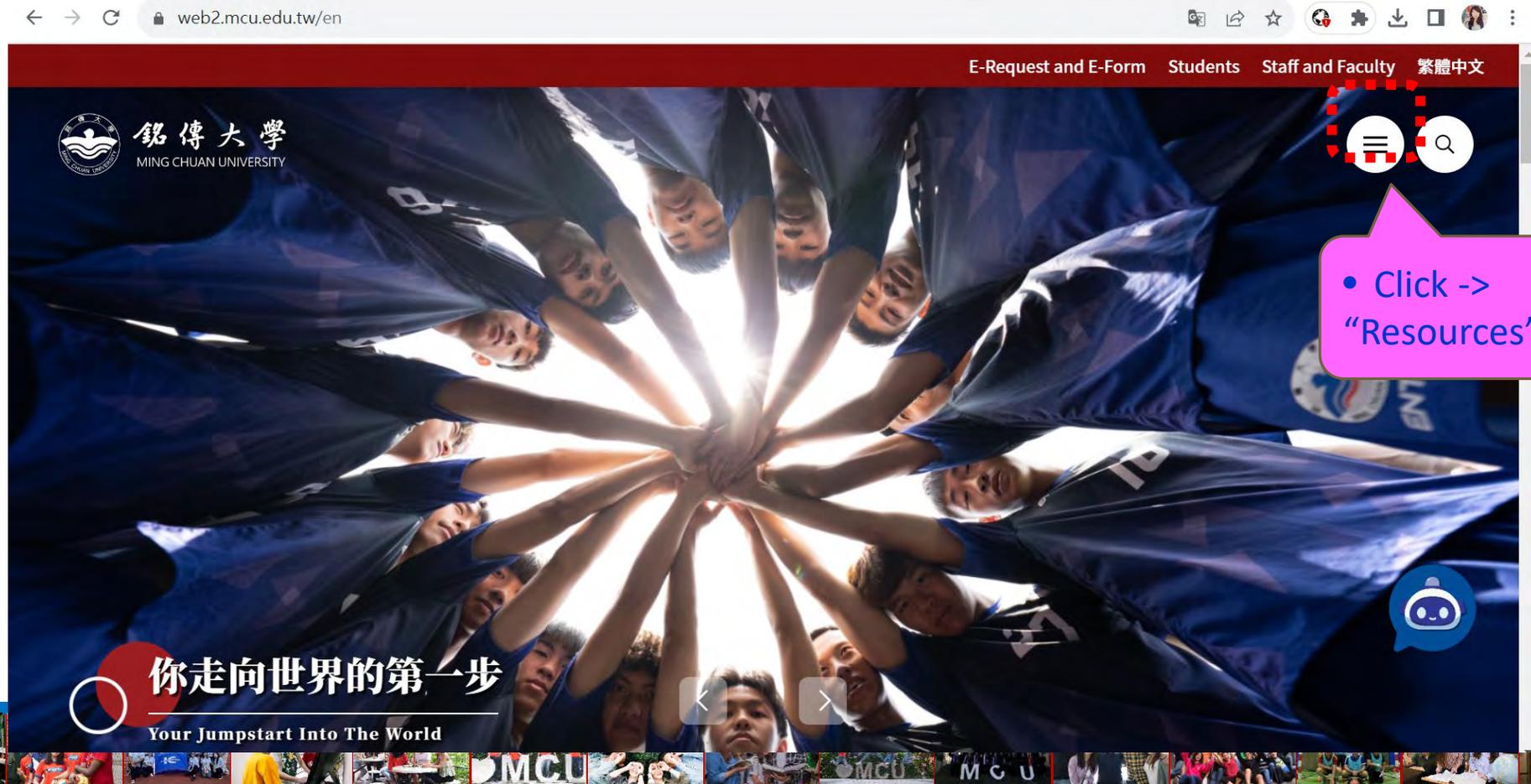
Week	Unit	Points to be covered
1	Course Overview	Course Overview
2	Chapter 1	Introduction: Marketing
3	Chapter 2	Marketing Planning
4	Chapter 3	Customer and Consumer Behavior
5	Chapter 4	Marketing Research
6	Chapter 5	Marketing Mix and Communication
7	Chapter 6	Product
8	Chapter 1-6	Course Review and In-Class Exam
9	Midterm	Midterm
10	Chapter 1-6	Speech and Discussion
11	Chapter 7	Price
12	Chapter 8	Place
13	Chapter 9	Promotions Mix
14	Chapter 10	Promotional Tools
15	Chapter 11	Physical Evidence, People, and Process
16	Chapter 12	General Issues
17	Chapter 7-12	Course Review and In-Class Exam
18	Final Exam	Final Exam

• Weekly Syllabus
(18 weeks in total)



Check Course Offerings

1. Link to MCU Website: <https://web.mcu.edu.tw/en>



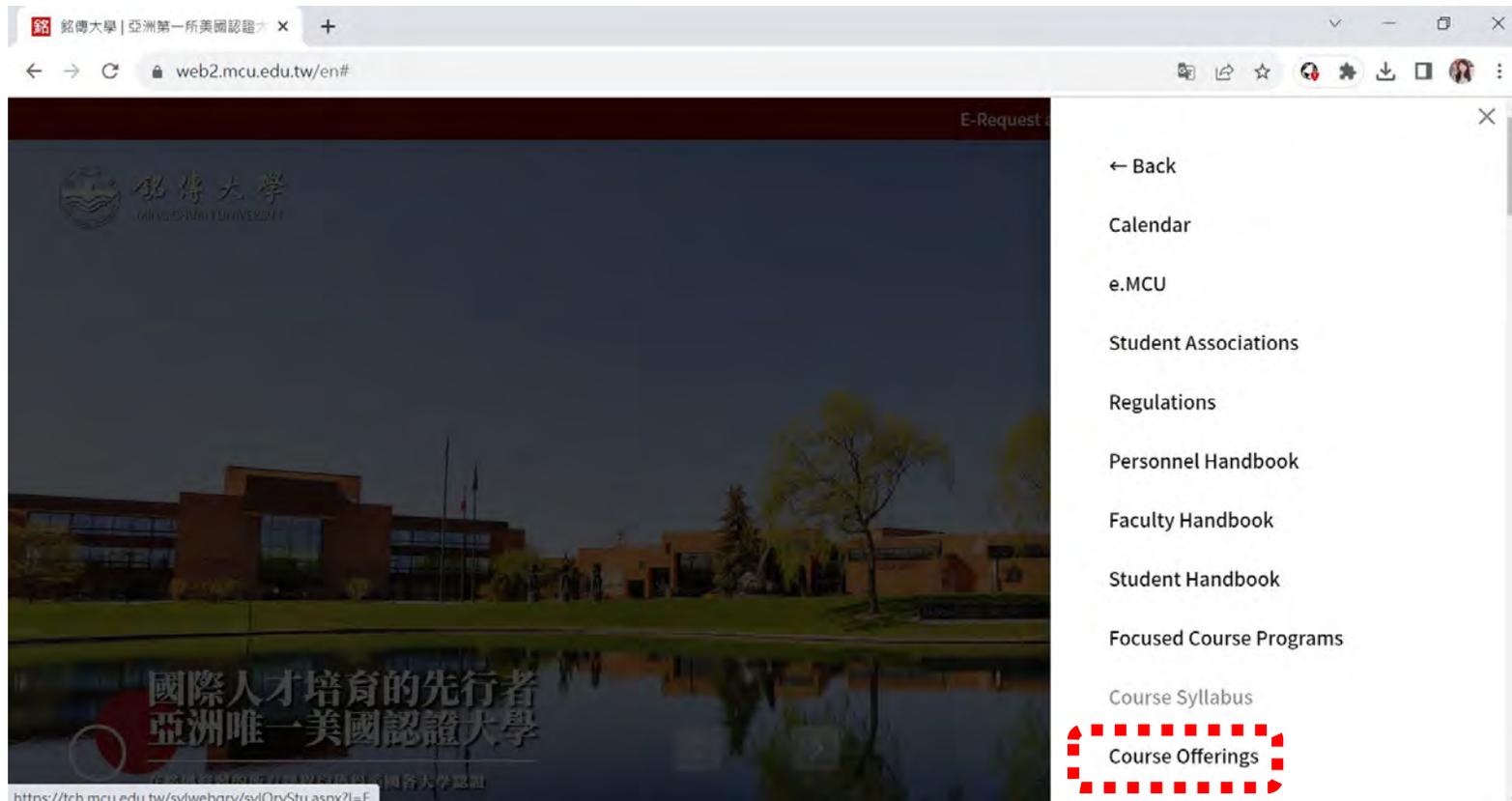
The screenshot shows the website [web2.mcu.edu.tw/en](https://web.mcu.edu.tw/en). The navigation bar includes "E-Request and E-Form", "Students", "Staff and Faculty", and "繁體中文". The main banner features the university logo and the slogan "你走向世界的第一步" (Your Jumpstart Into The World). A callout box highlights the "Resources" menu item in the top right corner.

- Click -> "Resources"



Check Course Offerings

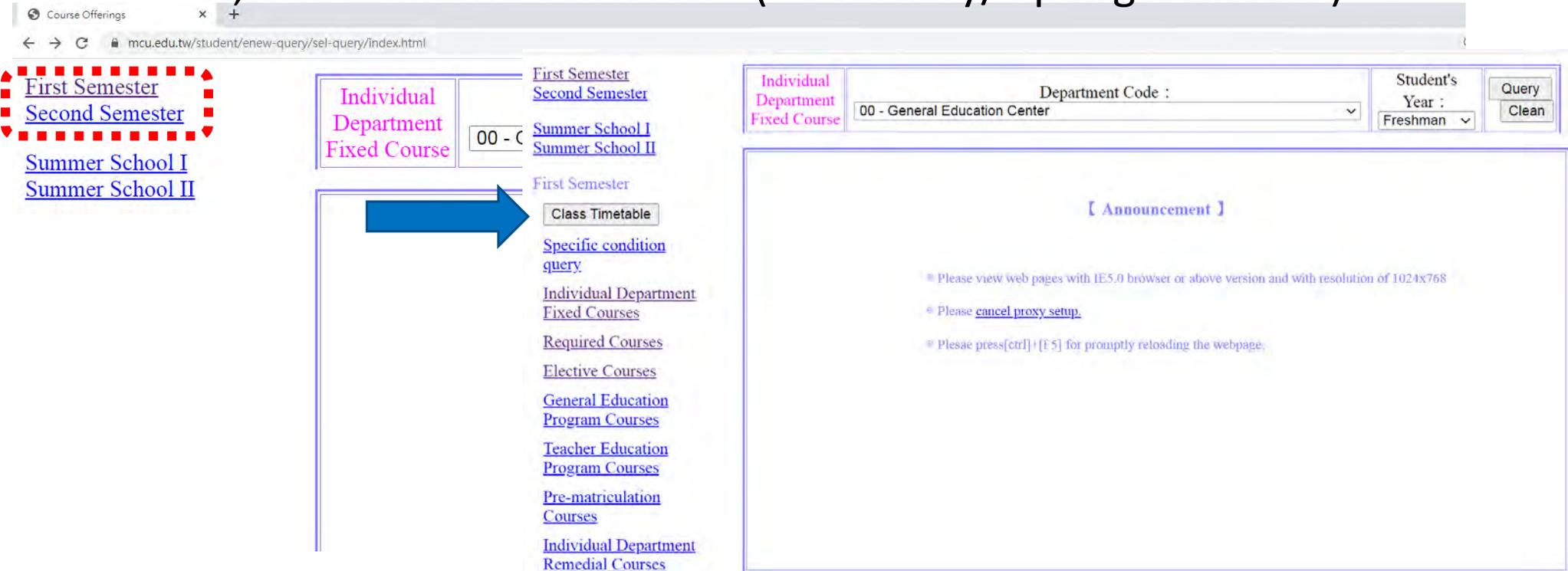
Click “Course Offerings”





Check Course Offerings

2. Click “First Semester” (= September/ Fall semester)
or, Click “Second Semester” (= February/ Spring semester)



The screenshot shows the 'Course Offerings' web application. On the left, a navigation menu is highlighted with a red dashed border, containing links for 'First Semester', 'Second Semester', 'Summer School I', and 'Summer School II'. A blue arrow points from this menu to the 'First Semester' link in the main content area. The main content area includes a search form with a 'Department Code' dropdown set to '00 - General Education Center', a 'Student's Year' dropdown set to 'Freshman', and 'Query' and 'Clean' buttons. Below the search form is an announcement box with the following text:

[Announcement]

- ⊛ Please view web pages with IE5.0 browser or above version and with resolution of 1024x768
- ⊛ Please [cancel proxy setup](#).
- ⊛ Please press[ctrl]+[F5] for promptly reloading the webpage.

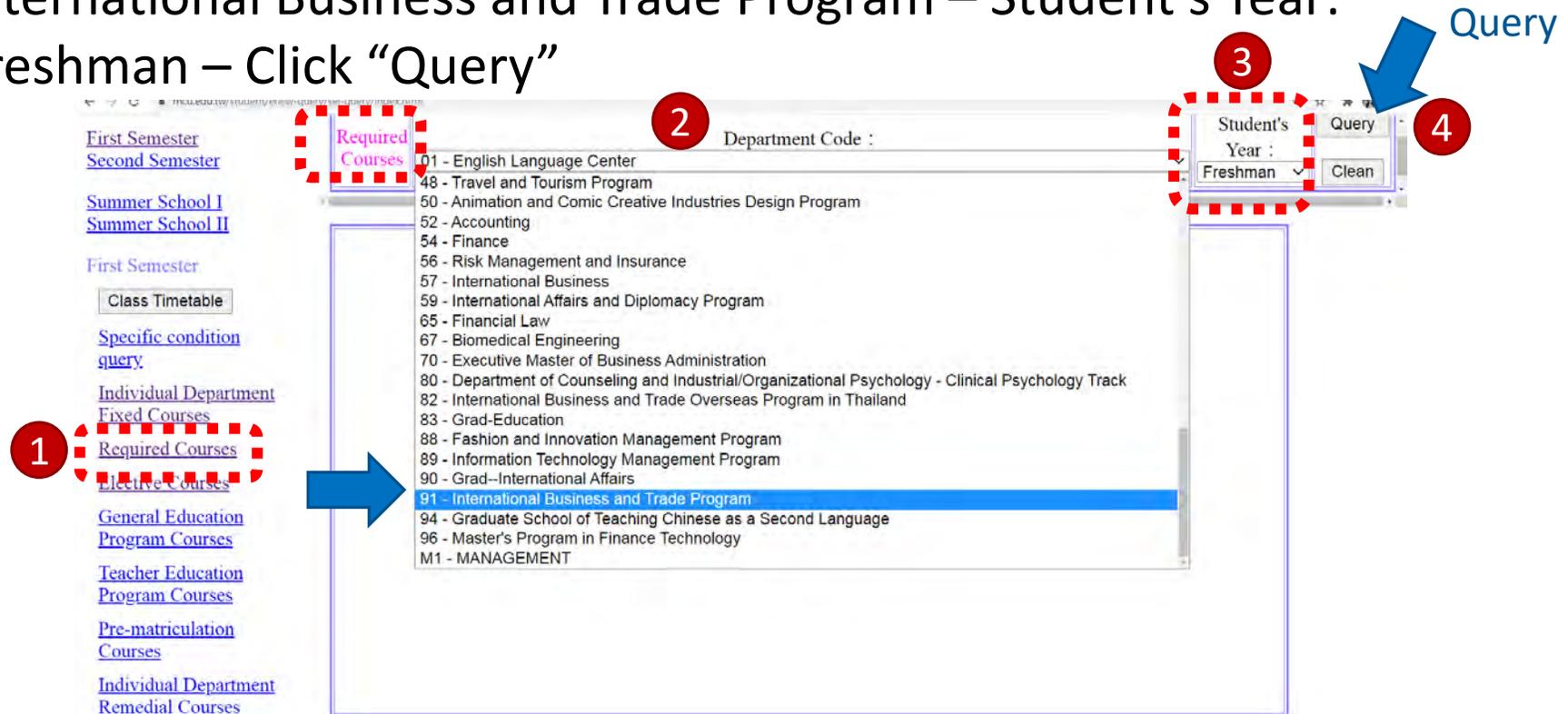
The main content area also features a list of links for course selection, including 'First Semester', 'Second Semester', 'Summer School I', 'Summer School II', 'Class Timetable', 'Specific condition query', 'Individual Department Fixed Courses', 'Required Courses', 'Elective Courses', 'General Education Program Courses', 'Teacher Education Program Courses', 'Pre-matriculation Courses', and 'Individual Department Remedial Courses'.





Check Course Offerings – Required Courses

3. Click “Required Courses” – Department Code: 91 – International Business and Trade Program – Student’s Year: Freshman – Click “Query”



The screenshot shows a web interface for checking course offerings. On the left sidebar, there are several menu items. A red dashed box labeled '1' highlights the 'Required Courses' link. A blue arrow points from this link to a central list of department codes. A red circle labeled '2' is placed over the 'Required Courses' link. In the central list, the code '91 - International Business and Trade Program' is highlighted in blue. A red circle labeled '3' is placed over the 'Student's Year' dropdown menu, which is currently set to 'Freshman'. A red circle labeled '4' is placed over the 'Query' button. A blue arrow labeled 'Query' points to the 'Query' button.

1 Required Courses

2 Department Code :

3 Student's Year : Freshman

4 Query

01 - English Language Center
48 - Travel and Tourism Program
50 - Animation and Comic Creative Industries Design Program
52 - Accounting
54 - Finance
56 - Risk Management and Insurance
57 - International Business
59 - International Affairs and Diplomacy Program
65 - Financial Law
67 - Biomedical Engineering
70 - Executive Master of Business Administration
80 - Department of Counseling and Industrial/Organizational Psychology - Clinical Psychology Track
82 - International Business and Trade Overseas Program in Thailand
83 - Grad-Education
88 - Fashion and Innovation Management Program
89 - Information Technology Management Program
90 - Grad-International Affairs
91 - International Business and Trade Program
94 - Graduate School of Teaching Chinese as a Second Language
96 - Master's Program in Finance Technology
M1 - MANAGEMENT





Check Course Offerings – Required Courses

4. For example: Department Code: 91 – International Business and Trade Program – Freshman Year – Required Courses

[First Semester](#)
[Second Semester](#)

[Summer School I](#)
[Summer School II](#)

First Semester

[Specific condition query](#)

[Individual Department Fixed Courses](#)

[Required Courses](#)

[Elective Courses](#)

[General Education Program Courses](#)

[Teacher Education Program Courses](#)

[Pre-matriculation Courses](#)

[Individual Department Remedial Courses](#)

[Junior Physical Education Courses](#)

Required Courses

Department Code :

Student's Year :

Course	Class	Class Capacity/Current Registration	Instructor	Date/Period	Year	Classroom 【Campus】	Term	Credit
00997 Class Meeting	91101 國企 E-甲	70 / 62	Ordinary Class: CHUN-HSUAN WANG	Day 2 : 20	1	D301 【Taipei】	Required	0
00999 Weekly Meeting	91101 國企 E-甲	70 / 62	∴	Day 5 : 05	1	【Taipei】	Required	0
91111 Accounting I (E)	91101 國企 E-甲	5 / 64	Ordinary Class: Tseng, Chia-Hsuan	Day 3 : 02 03 04 week 4 : 05 06	1	B301 【Taipei】	Required	3
91113 Economics I (E)	91101 國企 E-甲	70 / 63	Ordinary Class: CHUN-HSUAN WANG Lab Class: CHEN HQ	Day 5 : 01 02 03 week 5 : 04	1	E301 【Taipei】	Required	3
99405 Management (E)	91101 國企 E-甲	70 / 62	Ordinary Class: TU, HUEI-SHENG	Day 2 : 02 03 04	1	H402 【Taipei】	Required	3
99759 Basic Mandarin I (E)	91101 國企 E-甲	0 / 43	Ordinary Class: Fu-Tsai Alan Hsieh	Day 1 : 07 08 09	1	B505 【Taipei】	Required	3
99775 Applied Information Technology : Office Software (E)	91101 國企 E-甲	60 / 62	Ordinary Class: PAI YUH-HWA	Day 3 : 05 06 07 08	1	F609 【Taipei】	Required	3
99991 Physical Education 1 (E)	91101 國企 E-甲	75 / 64	Ordinary Class: WANG SAN TSAI	Day 1 : 05 06	1	體育 【Taipei】	Required	0
00997 Class Meeting	91102 國企 E-乙	90 / 69	Ordinary Class: CHEN HO	Day 4 : 20	1	E301 【Taipei】	Required	0
00999 Weekly Meeting	91102 國企 E-乙	90 / 69	∴	Day 5 : 05	1	【Taipei】	Required	0





Check Course Offerings – Elective Courses

5. Click “Elective Courses” – Department Code: 91 – International Business and Trade Program – Student’s Year: Freshman – Click “Query”

[First Semester](#)
[Second Semester](#)

[Summer School I](#)
[Summer School II](#)

First Semester

[Class Timetable](#)

[Specific condition query](#)

[Individual Department Fixed Courses](#)

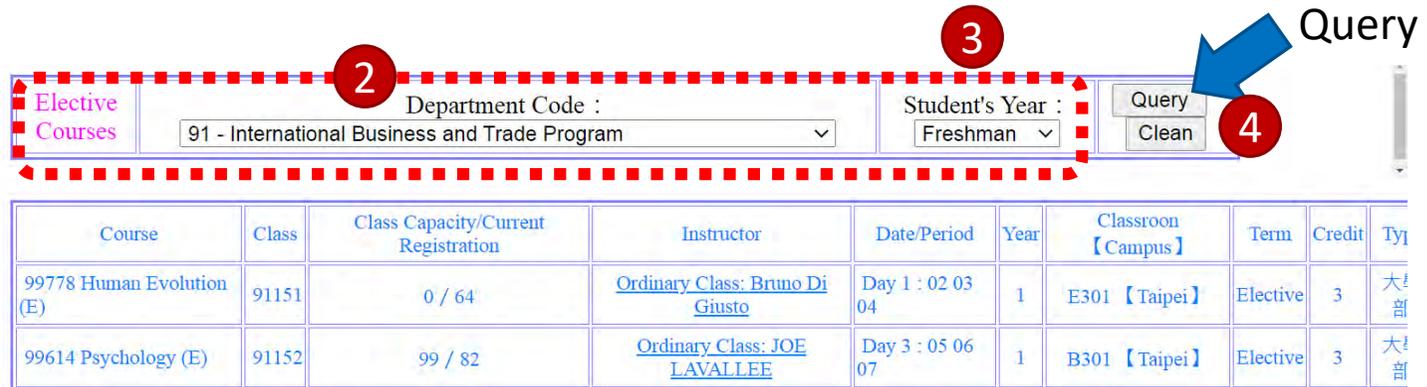
[Required Courses](#)

[Elective Courses](#)

[General Education Program Courses](#)

[Teacher Education Program Courses](#)

[Pre-matriculation Courses](#)



Course	Class	Class Capacity/Current Registration	Instructor	Date/Period	Year	Classroom 【Campus】	Term	Credit	Ty
99778 Human Evolution (E)	91151	0 / 64	Ordinary Class: Bruno Di Giusto	Day 1 : 02 03 04	1	E301 【Taipei】	Elective	3	大部
99614 Psychology (E)	91152	99 / 82	Ordinary Class: JOE L'AVALLEE	Day 3 : 05 06 07	1	B301 【Taipei】	Elective	3	大部

- 1 [Elective Courses](#)
- [General Education Program Courses](#)
- [Teacher Education Program Courses](#)
- [Pre-matriculation Courses](#)





Check Course Offerings – Elective Courses

6. Click “Elective Courses” – Department Code: 91 – International Business and Trade Program – Student’s Year: **Junior** – Click “Query”

[First Semester](#)
[Second Semester](#)

[Summer School I](#)
[Summer School II](#)

[First Semester](#)

[Class Timetable](#)

[Specific condition query](#)

[Individual Department Fixed Courses](#)

[Required Courses](#)

[Elective Courses](#)

[General Education Program Courses](#)

[Teacher Education Program Courses](#)

[Pre-matriculation Courses](#)

Course	Class	Class Capacity/Current Registration	Instructor	Date/Period	Year	Classroom 【Campus】	Term	Credit
99446 Human Resource Management (E)	91351	60 / 60	Ordinary Class: CHEN HO	Day 4 : 02.03.04	3	D301 【Taipei】	Elective	3
99226 Service Operations Management (E)	91352	60 / 59	Ordinary Class:	Day 1 : 05.06			Elective	3
91127 Investment (E)	91353	60 / 60					Elective	3
99524 Electronic Commerce (E)	91354	60 / 60					Elective	3
99524 Electronic Commerce (E)	91355	60 / 37					Elective	3
91123 Training and Development (E)	91356	60 / 60					Elective	3
91135 Business Internship I (E)	91357	70 / 29					Elective	3
91144 Integrated Marketing Communication (E)	91357	60 / 60	Ordinary Class: Pei-Ju Tung	Day 3 : 02.03.04	3	D301 【Taipei】	Elective	3

Class Capacity/ Current Registration
 60/60 = class full, no seats
 → cannot register

Class Capacity/ Current Registration
 60/37 = 23 seats available
 → you can add this course



Check Course Offerings – Elective Courses

7. How to read the schedule

Weekday
2 = Tuesday

Class No.	Course No./Course	Required/Elective	Classroom	Credit	Lecture(Y) Lab(N)	Day	Start Period	End Period
43191	43746 Seminar in Redology	Elective	P2132	3	Y	2	02	04
43294	43760 Studies on Chinese Confucianism	Elective	P2132	3	Y	4	05	08

Taipei/ Jihe
campus
Class
Period

Section#	01	02	03	04	20	05	06	07
Time	08:10-09:00	09:10-10:00	10:10-11:00	11:10-12:00	12:10-13:00	13:10-14:00	14:10-15:00	15:10-16:00
Section#	08	09	40	50	60	70		
Time	16:10-17:00	17:10-18:00	18:30-19:20	19:25-20:15	20:20-21:10	21:15-22:05		

Taoyuan
campus
Class
Period

Section#	01	02	03	04	20	05	06	07
Time	08:10-09:00	09:10-10:00	10:10-11:00	11:10-12:00	12:00-12:50	12:50-13:40	13:50-14:40	14:50-15:40
Section#	08	09	40	50	60	70		
Time	15:50-16:40	16:50-17:40	18:00-18:50	18:55-19:45	19:50-20:40	20:45-21:35		



IMBA Master program (English-taught)

For reference only
(subject to change)



IMBA / PHD Timetable--Fall Semester 2023

Shading-Required Courses: The Required Courses will be enrolled automatically by the system.

	Mon.	Tue.	Wed.	Thu.	Fri.	
02 09:10 10:00	Business Ethics 企業倫理與永續發展 (IMBA2) Shu, Chin-Yi 許境頤 Class: 11242 Course:M2202 Classroom: J413	Marketing Management 行銷管理 (IMBA1) 10:10-13:00 Chen, Hsiu-Li 陳綉里 Class:11142 Course:M2101 Classroom: J413	Supply Chain Management 供應鏈管理 Yu, Hung-Liang 俞洪亮 Class: 11712 Course:B0139 Room: J413	Corporate Finance 公司理財 (IMBA1) Chiang, Hui-Chen 江慧貞 Class: 11142 Course:M2102 Room: J413		
03 10:10 11:00						
04 11:10 12:00						
20 12:10 13:00						
05 13:10 14:00	Organizational Behavior 組織行為 Shu, Chin-Yi 許境頤 Class: 11711 Course:B0135 Room: J413		(黃青 2000C 36)	Seminar on International Business Strategy (E) 國際企業經營策略專題研討 (英) (PHD2) Chen, Hsiu-Li 陳綉里 Class:11246 Course: B1178 Classroom: J516		
06 14:10 15:00		Management Practice 管理實務 講座 (IMBA1) Hsieh, Chang-Lung 謝昌隆 Class: 11142 Course:B0230 Room: J413		Statistic Methods & Data Analysis 統計方法與資料分析 Chiang, Hui-Chen 江慧貞 Class: 11710 Course: B0112 Room: J512	Social Science Research Methods (E) 社會科學研究方法 (英) (PHD1) Chang, Chun-Ming 張俊民 Class: 11146 Course: B1177 Classroom: J312	
07 15:10 16:00				Qualitative Research Methods (E) 質化研究方法 (英) (PHD1) Charles Vincent 查理斯 2 Shu, Chin-Yi 許境頤 1 Class: 11146 Course: B1185 Classroom: J312		
08 16:10 17:00		English Thesis Writing and Presentation I 英文論文寫作與簡報(一) (PHD2) YANG, AI-YING 楊錦瑩 11246 97715 J313		Business Chinese(1) 商業中文(一) (IMBA1) Cheng, Tsun-Jen 鄭尊仁 Class: 11142 Course: B0109 Classroom: J413		
09 17:10 18:00						

IMBA / PHD TIMETABLE--Spring Semester 2024

Shading-Required Courses: The Required Courses will be enrolled automatically by the system.

	Monday 星期一	Tuesday 星期二	Wednesday 星期三	Thursday 星期四	Friday 星期五
01					
02 09:10 10:00	Human Resource Management 人力資源管理 Shu, Chin-Yi 許境頤 Class: 11142 Course:M2103 Room:J413	Electronic Commerce 電子商務 Chen, Chun-Der 陳純德 Class:11707 Course:B0238 Room:J512	Managerial Accounting 管理會計 Chiang, Hui-Chen 江慧貞 Class: 11704 Course: B0224 Room: J413	Research Methods 研究方法 Tu, Chia-Yu 涂嘉峪 Class:11701 Course:B0120 Room:J413	
03 10:10 11:00				International Business Management Theory (E) 國際企業理論(英) (PHD) Chen, Shiu-Li 陳綉里 Class: 11246 Course: B1111 Room:J313	
04 11:10 12:00					
05 13:10 14:00	Inspiration and Leadership 激勵與領導 (bilingual) Shu, Chin-Yi 許境頤 Class:11703 Course:B0228 Room:J413	Operations Management 作業管理 Yu, Hung-Liang 俞洪亮 Class: 11142 Course:M2104 Room:J413	Consumer Behavior 消費者行為 (12:00-16:00) IMBA 2 only, 14 weeks course. Chen, Shiu-Li 陳綉里 Class:11702 Course:B0125 Room:J413	Organizational Theory and Management 組織理論與管理 Hsieh, Chang-Lung 謝昌隆 Class:11705 Course:B0222 Room:J413	
06 14:10 15:00		Quantitative Research Methods(E) 量化研究方法(英) (PHD1) Charles Vincent 查理斯 2 Chang, Chun-Ming 張俊民 1 Class:11146 Course:B1184 Room:J312		Digital Business and Marketing Mode Research (E) 數位商務與行銷模式研究(英) (PHD) Chang, Chun-Ming 張俊民 Class: 11910 Course: B1311 Room:J312	
07 15:10 16:00					
08 16:10 17:00		English Thesis Writing and Presentation II 英文論文寫作與簡報(二) (PHD2) YANG, AI-YING 楊錦瑩 Class:11246 Course: 97715 Room:J313		Business Chinese(2) 商業中文(二) Cheng, Tsun-Jen 鄭尊仁 Class: 11142 Course: B0110 Room: J413	
09 17:10 18:00					



How to Select Courses

Q. When can I select courses and how?

After arriving at MCU in the beginning of the new semester and completing the registration procedure, students can enroll, change, add or drop courses online through Student System.

For 2024 Spring semester, the course selection starts from February 19th 12:30 at noon until February 26th 12:30 at noon. User ID and Password will be provided at the New Student Workshop on campus on February 16th.

Q. Can I mix courses from different majors?

Yes, You can mix courses from different year levels/ majors/ programs/ campuses.

Please note that it may be difficult to get all the courses interested in because a limited number of seats are available for popular classes, especially courses offered by English-taught International Business and Trade undergraduate program of the International College.

Students should be prepared to take courses offered by other English-taught majors, such as (@Taipei campus) Journalism and Mass Communication, Fashion and Innovation Management; (@Taoyuan campus) Travel and Tourism, Information Technology Management, International Affairs and Diplomacy, and Applied English Department.

If you are Master level student, please take courses with IMBA and Graduate School of International Affairs in MCU Jihe campus.



Fees you need to prepare (estimate in NTD):

1. Tuition Fee	Based on the agreement between MCU and your home university	
2. Personal living expenses (incl. daily meals, transportation, textbooks, etc.)	NT\$42,000 (per semester/ 4.5 months)	<ul style="list-style-type: none"> • Pay cash at own expenses • Credit cards are accepted at some restaurants outside the campus
3. Medical Checkup	NT\$500~1,000	<ul style="list-style-type: none"> • Pay cash • Please submit your MMR certificates and chest x-ray result to ivy@mail.mcu.edu.tw • Otherwise, you will have to take the medical checkup when entering Taiwan.
4. MCU Off-campus Dormitory	NT\$11,000~21,600 (per semester)	<ul style="list-style-type: none"> • Pay cash
5. Alien Residence Card (ARC) online application fee	NT\$500~2,600 (per year)	<ul style="list-style-type: none"> • Applicable to students who are on 1-year exchange study • Online application procedures will be explained later.



TOTAL (estimate)
NT\$54,000~\$67,200

approx. US\$1,800~US\$2,240

*Currency Exchange Rate: NT\$:US\$ = 30:1 (subject to change)

If you want, you can open a local bank account in Taiwan to withdraw cash from that account.



Q&A



THANK YOU FOR YOUR ATTENTION

More Information

Please stay in touch with MCU Ms. Ivy  via LINE app (ID: ivylin613) in regular hours (8am~9pm)
Unless it's an emergency

Also, you can email Ms. Ivy <ivy@mail.mcu.edu.tw>

Ming Chuan University
International Education & Exchange Division
+886-(0)3-350-7001 Ext. 3705

