

수업계획서(Syllabus)

2023 학년도 1 학기

교과목 번호 (Course No.)	HBA01109	교과목명 (Course Title)		행정학의이해(eng)		강좌번호 (Course No.)		5773	
개설학과 (Department Major)	행정학과	개설학년/학기 (Year/Semester)		전학년 / 1학기		학점/시간 (Credit/Hour)		3 / 3	
강의시간 / 강의실 (Lecture Time/ Classroom No.)	금요일 12:00~14:45 강의실 : S1546					실험실 (Laboratory Location)			
상담시간 (Office Hours)					집중수업 여부		해당없음		
담당교수 (Lecturer)			연구실(전화) (Office(Phone))				e-mail		
교육영역 (Course Type)	교양 (Liberal Arts)	전공 (Major)	수업방식 (Course Composition)	강의 (Lecture)	실험 (Experiments)	발표 (Presentation)	협동학습 (Team Project)	기타 (Others)	
		0		0					
교과목 교육목표 (Course Objectives)	This class is an introduction to Public Administration. This class introduces basic concept of public administration, including the history of P.A., theory of organizational management, and US government systems After taking this course, students are ready to move on to next English-lecture courses.								
교과목개요 (Course Description)	This class is English lecture class and meets once a week every Friday. Since this is English lecture based class, instructor speaks in English and all students take exams in English. However, instructor often speaks in Korean to make sure that students are well-understood. Remember this class is a part of P.A. major course and its not a English course class. if you have any questions, please send email, make appointment, or see me after class.								
수업진행방법 (해당사항 전체선택)	<input type="checkbox"/> 동영상(LMS)			<input type="checkbox"/> 실시간 화상강의			√ 대면수업		
	수강사이트 https://lms.mju.ac.kr 통합로그인			시스템명 : URL :			※ 강의실 출석		
선수과목 및 지식 (Prerequisite)									
신 교육기법활용 (Use of new education methods)	Flipped Learning (플리드러닝)		Blended Learning (블렌드드러닝)		PBL(Problem Based Learning)		기타(Etc)		
성적평가방법 (Evaluation)	출석 (Attendance)	과제물/ 보고서 (Assignments/ Reports)	수시시험 및 중간고사 (Quiz포함) Exams (periodically throughout the semester (Including Quiz) and Mid-term Exam		학기말시험 (Final Exam)	발표 (Presentation)	기타 (Others)	합계 (Total)	
	10	0	45		45	0	0	100 %	
	기타내용 (Remark)								
교과목교육목표 성취도평가방법 (Evaluation on the extent to which course objectives have been achieved)	1. Two in-class examinations. which counts 45% each A and above 45% B and above accumulative 90% 2. Class attendance: 10%								
교재및 참고도서 (Textbook and & Reference Books)	주교재 (Required Textbook)	서명 (Title)	Public Administration: An introduction (3rd edition)						
		저자명 (Aughor)	Marc Holzer Richard W. Schwester				출판사명 (Publisher)	Routledge	
		ISBN					출판년도 (Yearof Publication)	2019	
	부교재 (Supplementary Textbook)	서명 (Title)							
		저자명 (Aughor)					출판사명 (Publisher)		
		ISBN					출판년도 (Year of Publication)		
	참고도서 (Reference Books)	서명 (Title)							
		저자명 (Aughor)					출판사명 (Publisher)		
		ISBN					출판년도 (Year of Publication)		

주 별 진 도 계 획 (Lecture Plan)		
	주제 및 수업 핵심 내용 (Topics & Lecture Contents)	학습자료 및 과제 (Learning materials Assignments)
제1주 (Week1)	1. Overview of the course 2.The foundational elements of government	PPT
제2주 (Week2)	1. what is public administration? 2. History of public administration	PPT
제3주 (Week3)	1. organization theory-classical management I.	PPT
제4주 (Week4)	1. organizational theory I, II, modern	PPT
제5주 (Week5)	1. Overview of organizational theory 2. Motivation	PPT
제6주 (Week6)	1. Motivation 2. public sector Leadership	PPT
제7주 (Week7)	1. Leadership 2. Review for the mid-term exam	PPT
제8주 (Week8)	Mid-term exam	
제9주 (Week9)	U.S. government system-federal level 1)	PPT
제10주 (Week10)	U.S. government system-federal level 2)	PPT/ I will announce about the class (어린이날)
제11주 (Week11)	U.S. government system-Federal level (3)	PPT
제12주 (Week12)	U.S. government system-state and local level-Intergovernmental relations	PPT
제13주 (Week13)	U.S. government system- services by federal, state, and local level	PPT
제14주 (Week14)	Review for the final examination	PPT
제15주 (Week15)	final exam	
제16주 (Week16)		
보강 (필요시) (Make-up Class, when necessary)		

전공(핵심)역량 및 명지핵심역량의 교과목과의 연계성

(Relevance between the courses in the category of “Major(Core)”and “Myongji Core Competence)

*Myongji MJU 2025 Myongji “Core Competence”: “MJU’s mid- to long-term Development Plan to improve its quality of education and infrastructures

순번	전공(핵심)역량 (Courses in the category of Major(Core))	역량비율 (100%)	명지핵심역량 (Courses in the category of Myongji Core Competence)
2	[지식탐구] 자원, 정보기술을 효율적으로 수집, 분석하고 활용하는 능력을 기초로 전문지식을 습득하는 능력	50 %	자기주도
4	[문제해결] 창의적 사고력을 토대로 분석, 통합하여 다양한 문제를 해결하는 능력	50 %	실용

참 고 사 항 (Important information)

수강생 유의사항 (Information for Students)	1. 각 교과목은 수업일수 4/5이상(군 휴학자는 2/3) 출석일 때 성적취득이 가능하다. (1. Credits can be obtained only when students attend at least 4/5 (2/3 for students on leave for military purposes) of the lecture.) 2. 시험 부정행위 및 기타 부정한 방법으로 취득한 교과목의 성적은 학칙시행규칙 제100조에 의거하여 F처리 또는 취소한다. (2. When a student is caught in the acts of cheating, plagiarism, unauthorized collaboration, or other forms of academic dishonesty, he/she will be assigned a failing grade or F for the class in which he/she was caught in the act according to the University regulations.)
장애학생 수업안내 (Students with Disabilities)	장애학생은 학기 첫 주에 교과목 담당교수와의 면담을 통해 출석, 강의, 과제 및 시험에 관한 교수학습 지원사항을 요청할 수 있으며 요청된 사항에 대해 담당교수 또는 장애학생지원센터를 통해 지원받을 수 있습니다. (Students with disabilities may request for academic support(i.e. attendance, lecture, assignments, exams, etc.) from his/her assigned advisors during the first week of the class. This request is to be filed through the Center for Students with Disabilities.)
기타사항 (Remarks)	강의계획안의 내용은 추후 변경될 수 있습니다. (Syllabus is subject to changes.)